**SYMPOSIUM PROPOSAL SUBMISSION FORM**

**WISCONSIN WETLANDS ASSOCIATION’S**

**23rd ANNUAL WETLAND SCIENCE CONFERENCE**

**February 20-22, 2018, Oconomowoc, WI**

1. **Symposium name:**
2. **Symposium chair/co-chair names & contact information** (affiliation, address, phone, email)   
   *Insert additional rows as necessary*

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| --- | --- | --- | --- |
| **Name** | **Affiliation** | **Phone** | **Email** |
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1. **Brief (less than 300 words) synopsis of the symposium focus and goal** (for inclusion in the conference program, should the symposium be accepted).
2. **Speakers, topics, and timing for each presentation, in your planned order of presentations** (timeslots must be in multiples of 20 minutes: 20, 40, 60, etc.). *Only one speaker per time slot, please.*

*Insert additional rows as necessary.*

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| --- | --- | --- | --- |
| **Speaker Name,**  **Affiliation, and**  **Email** | **Topic** | **Presentation**  **Length** | **Participation confirmed?** |
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1. **Preferred day and time** during the week for the symposium (Wednesday morning, afternoon, or all day; or Thursday morning) (Max # 20-min presentations/day: Wednesday: 13; Thursday max: 6)
2. **Number of people you would expect to attend the symposium:**
3. **Promotion of symposium:** How you expect to promote the symposium to your colleagues and other wetland professionals, separate from any general conference promotion WWA might do.
4. **Funding required** (if any) for the symposium and likely source of funds. *Please note that WWA does not provide funding to cover speaker registrations or travel costs. We are happy to work with you to help you identify possible sources of funding that you could secure to subsidize participation of speakers in your proposed symposium should the symposium be accepted, but we are unable to provide financial support for symposia at this time.*

***Please note that speakers participating in accepted symposia will be asked to submit abstracts of their presentation using our online abstract submission system by November 15, 2017.***

Email your proposal (as a Microsoft Word or Adobe PDF document) to:

Katie Beilfuss, Outreach Programs Director, at [programs@wisconsinwetlands.org](mailto:programs@wisconsinwetlands.org).

Call 608-250-9971 with questions.

Symposium proposals are due by **September 29, 2017.**

Conference details available at [conference.wisconsinwetlands.org](http://www.wisconsinwetlands.org/2016conference.htm).